

Date :

PS N° 01 to 1

LOADING AND UNLOADING OPERATIONS OF
(repetitive operations)

1. HOST COMPANY

Company name	XP LOG		
Address	n° 5515 Route Industrielle Parc Prologis 76430 Saint Vigor D'Ymonville		
Manager	NAME	TITLE	PHONE
	Olivier JEAN BAPTISTE	General manager	+33 (0)2 35 13 90 36
Contacts	Switchboard	Nicolas RIPOLL	Cédric HERICHER
	+33 (0)2 35 13 90 20	+33 (0)2 35 13 05 04	+33 (0)2 35 13 90 38
	Fax : +33 (0)2 35 13 37 98		
Opening hours	Monday to Friday : 8.30 - 12.00 am and 1.30 - 5.00 pm		

2. TRANSPORT COMPANY

Company Name			
Address			
Manager	NAME	TITLE	PHONE
Responsible for operations on site			

3. OPERATIONS DETAILS

Operations	LOADING AND UNLOADING OF CONTAINERS
Place of treatment	XP LOG, Container yard
Goods	Container
Conditioning	NONE
Quantity	Variable
Weight	Variable
Type of vehicle	container truck

4. EQUIPMENT MADE AVAILABLE BY THE TRANSPORT COMPANY

None

5. XP LOG WORK INSTRUCTIONS

Container unstuffing

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6. SAFETY AND SECURITY INSTRUCTIONS

The container yard is a place with many dangers. The purpose of this document is to inform you of safety and security instructions and risks you may be exposed to.

- Before getting out the vehicle, driver must wear his safety equipment.
- Be attentive and make sure you have been seen by handling machine operators driving in the container yard.
- Smoking is forbidden in the offices and warehouses.
- Introduction and consumption of alcohol or any substance which affects attention are forbidden on site.
- Maximum speed is limited to 20 km/h.
- Respect traffic signals.
- Pedestrians are prohibited outside the protected paths.

The engine has to be turned off during the operations.

7. SAFETY EQUIPMENT

Safety shoes / Yellow safety vest

This equipment is provided by the transport company.

8. MAIN DANGERS IDENTIFIED

- Handling machine operators crossing the container yard with suspended load
- Semi-tractors and trailers crossing the container yard
- Forklifts manoeuvring
- Cargo overthrow
- Drop of containers caused by heavy wind or mishandling
- Drop of various items
- Pedestrian traffic

9. SPECIFIC INSTRUCTIONS TO LOAD AND UNLOAD CONTAINER

Please report to the office located at the entrance of the container yard.

We will explain you the procedure to follow for administrative formalities and we will show you the place to load and unload containers.

In case of container delivery : unlock the container and go to the area.

In case of container loading : give the transportation documents to XP LOG staff and go to the area. Once loaded, check and lock the container.

10. EMERGENCY ORGANIZATION

What to do in case of accident :

PROTECT, ALERT, HELP

XP LOG		+33 (0)2 35 13 90 20
Emergency	112	Fireman 18
Poison control centre	+33 (0)2 35 88 44 00	Emergency medical service 15
Works doctor: Dr DECHAMPS	+33 (0)2 32 74 94 94	Police 17

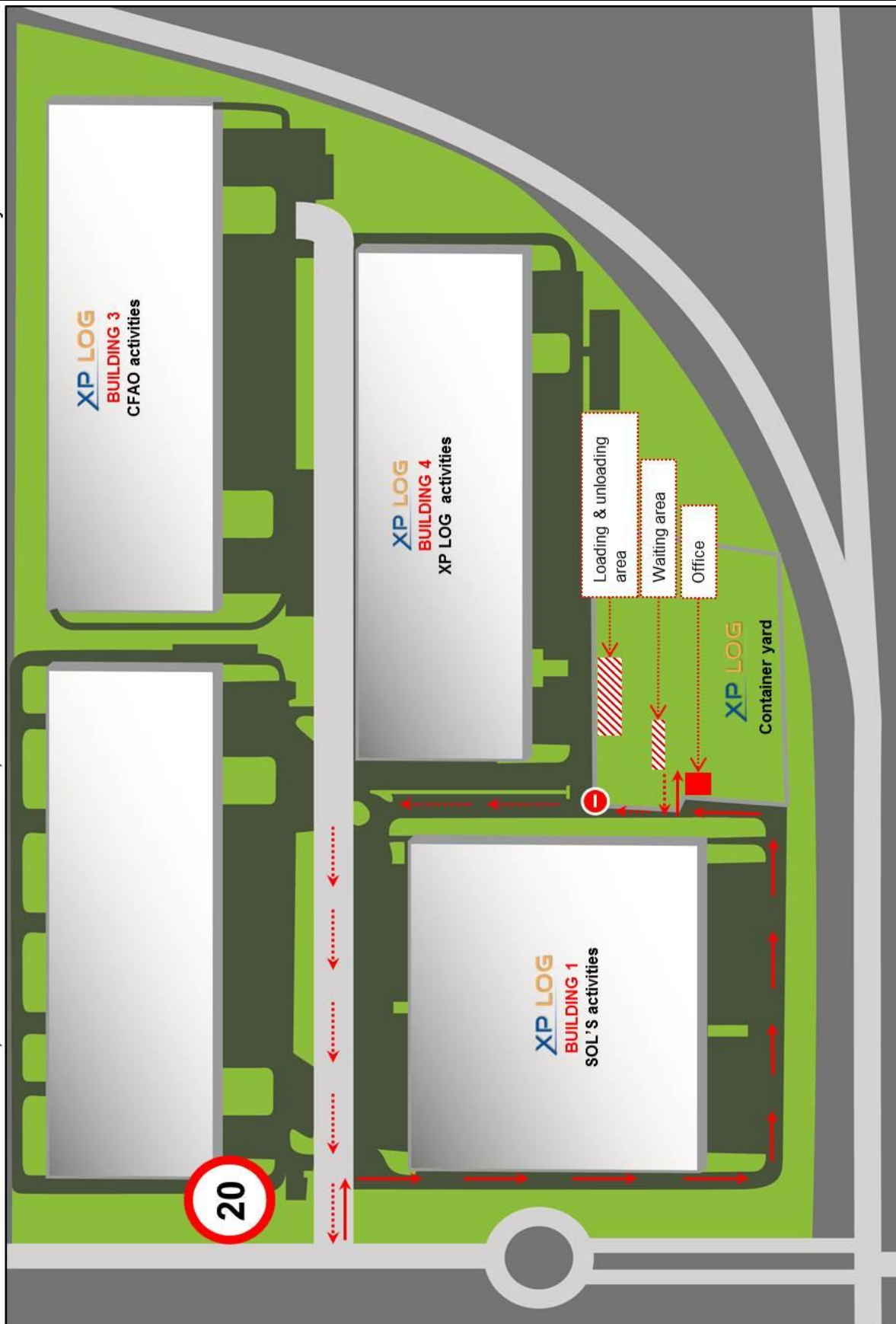
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11. XP LOG TRAFFIC MAP

Follow the traffic map below
Respect speed limits
Report to reception and follow the instructions

TRAFFIC MAP – XP LOG, n°5515 route industrielle, 76430 SAINT VIGOR D'YMONVILLE – Container yard



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12. AGREEMENT

Date :

	NAME	TITLE	SIGNATURE and COMPANY STAMP
XP LOG	OLIVIER JEAN BAPTISTE	DIRECTOR	
TRANSPORT COMPANY			